

**Minutes of the Regular Meeting
The Vestry of St. Paul's Episcopal Church
June 11, 2018**

Present: Ell Vines, Pat Eagon Stafford, Jon Delano, Ginny Barnicoat, Jon Paulus, Gina Brownfield, Bob Johnston

Clergy Present: The Rev. Noah H. Evans, The Rev. Garrett Yates
VPOM: Bob Johnston

1. The meeting was called to order at 7:01PM
2. Reading and discussion of Acts 5, Opening reflections
3. Approval of May vestry meeting minutes (PS, GB) all in favor
4. Rector's Report
 - Discussion of goals for rector (established at vestry retreat and sent electronically prior to meeting) Goals were also reviewed by ExCom. One added goal for next year is for rector to have less than 7 goals. Ell suggested that added to goal #3 should be the recruitment and hiring of a 3rd clergy member. Noah replied that in order for vestry to achieve our goals we all need to be thinking of the recruitment and hiring of 3rd clergy.
 - Staff has met regarding their goals. They will meet with one another to discuss, adding a layer of accountability
 - Usher Training: Geoff, Mary Rago and Mark Tranquilli are meeting with Noah to discuss training needed for all types of emergencies. Kristen M will ensure that first aid kit is always fully stocked. The group will decide what is reasonable in terms of safety trainings.
 - St.P will host the Interfaith Power and Light Conference, (Pittsburgh Chapter) this is a strong, faith based environmental organization. This will include discussions on environmental sustainability.
 - St. P is also hosting the Diocesan Convention
 - SPENS is discussing holding mindfulness training for the teachers, training teachers in spiritual practices to incorporate in the classroom. We will give them a grant (less than \$500) Amy Lamendola did a sample lesson for the teachers which they found to be very beneficial
 - All physical spaces throughout church need to be cleaned up. Jack Brownfield is giving us an extra day per week and will be sorting multitudes of files
 - Both Jack Brownfield and Tommy Starr are unpaid interns this summer!
 - A task force is being formed to help youth programming
 - Endowment committee: Ell Vines is the Chair. Noah suggested that Joe Gray serve on the committee. JD made motion, PS seconded. All in favor.
 - Employee reviews occurring this week
 - Holy Land trip is slated to occur in February 2019. Largely StP parishioners with some from outside StP
 - Saturday is the Pig Roast!
 - All Parish Cook-out will be on June 29. This will be a celebration of the week of VBS and an event for all to share in the life of our church.
 - Erin Morey has decided to enter the discernment process
 - Water Issues continue: The recent storm led to more water coming into the church, particularly near the garden and into Bill's office. Terracotta pipe has likely collapsed below

ground, impeding drainage of water. As this is a sacred space, much care and conversation will be put into arriving at best solution.

Assistant Rector's Report

- Garrett has proposed a draft to start a conversation about revamping our confirmation processes. A task force has been formed to work on this.
- Coffee: Fellowship and Community life had idea of serving a fancier coffee occasionally, and asking for donation to pay. Vestry - we don't want to nickel and dime people to death
- (Note: many people don't realize that the donut money goes to support hospitality type needs. May need to publicize that fact better)

Senior Warden's Report

- Today was deadline for Clearances, and Safeguarding God's Children. Make sure you have reported the completion to Kristen M.
- Review of Messenger Article by PS, good feedback. Need to keep the message out there. If you are inspired to write an article for the Messenger, please let Pat know. Ell will do July, Jack Brownfield will write a "day in the life of ..." type article for August.
- Would like to have Jim Miorelli be a Deputy for the Diocesan Convention. Motion by JD, BJ. All in favor
- Sustainability: There was a discussion with a Presbyterian group desiring to make their churches more environmentally sustainable. They were interested in our projects. Ell Vines will write an article for The Messenger about what our church is doing to decrease our carbon footprint in August, and will also write one for "Grace Happens"

Jr. Warden: (on vacation)

- In Sunday's big storm, courtyard filled with water, came down stairs into Bill's office and into Big Room and Chapel

Treasurer's Report:

- Jan - May report is attached. Page 3 says that for the 5 months there is a slight deficit which is normal for this point in the year. We are in decent overall shape going into summer.
- The new financial admin is still getting up to speed but she is asking wise questions and is working on making processes more efficient and has ideas for simplifying systems.
- Motion to accept financials (FH, PS) all in favor

Boy Scouts (reported via email, attached)

Commission Reports

- Capital Campaign - report attached. In addition, SPENS needs air conditioning in upstairs rooms. Proposal to split the cost of windows, NS will pick up cost of AC units and wiring. Noah feels this is consistent with our capital campaign. Motion - EV, BJ, all in favor
- We will have a cake and coffee event to thank everyone who has helped with this campaign. Blessings of projects to occur in the fall.
- Children and Youth: attached
- Community Life and Fellowship: Meeting this week to discuss planning of Pig Roast, volunteers still needed.
- Worship: report attached

- Stewardship: A small committee has been formed. If anyone else has interest in this, please see Frank.
- Outreach - report attached, In addition, please bring fruit and cookies for this week's Shepherd's Heart. Trinity Walk In ministry is also going on this week. There is a great need for adult underwear. There will be a collection in July.
- Newcomers: report attached
- Pastoral Care: Group strongly feels that we need a Pastoral Care Coordinator. (staff position) Perhaps we could ease into this as a volunteer position, later combining it with the roles of a 3rd clergy member.
- Finance: The group will be building a budget and will perform a budget survey
- Spiritual Growth: Meeting on Wed.
- Property: report attached
- Young Adults: report attached

New Business

- Bylaws: Vestry should get a draft in early fall. Need to have vestry look at it , discuss, then have an all parish meeting to present and discuss. Andy Roman will review it. Process is Vestry approval, then parish vote with majority needed to pass.
- General Convention: John and Lisa are lay deputies in Austin, TX in July. Immigration issues will likely be front and center. 4 lay persons, and 4 bishops will represent this diocese

Meeting Evaluation: Short! 1 hour 56 minutes. Meetings are getting more fluid. Reading of Acts and ensuing discussions are interesting.

Prayers for Parish:

Safe Travel, Mission Trip, Holy Spirit be with the missionaries, Use the combined service to get to know people we don't know well, CY task forces, awesome pig roast, dunk tank, and that we all continue to know and grow in the excitement that has been felt in worship these past 3 weeks.

Next Vestry Meeting: August 20 @ 7:00 VPOM = Ell Vines

Capital Campaign Report

Fellow Vestry Members:

Last week, the remaining windows to complete the window project for the Church and the Education Building were installed. For your records total expenditure for windows (excluding the stained glass window repair project) is \$339,141 which was spent over two capital campaigns starting in 2012 and completing in June 2018.

Third floor renovations for the Nursery School are progressing. The asbestos floor tile and mastic have been removed by a certified asbestos removal contractor and inspected and accepted by Allegheny County. Work is progressing on the electrical modifications required in the room and for the installation of the keyless entry system for the corridor doors. Floor tile and paint have been ordered and will be installed in the next few weeks.

Ell Vines

Children and Youth Commission Report

June 11, 2018

The commission met yesterday. We discussed the goals for the year as expressed at the vestry retreat. Many of the goals pertain to middle and HS programming and confirmation.

- Garrett has worked on a draft of a new perspective and way of teaching the confirmation classes. After a great deal of discussion, it was decided that a “confirmation task force” will meet soon and frequently throughout the summer and fall to get things into place.
- A “Youth Programming task force” has also formed to help Paul in meeting goals for youth programs this year.
- A third task force is forming to look at various SS curricula to assess and compare value of each. Eventually, we would be interested in adopting a new curriculum that better suits our goals, and the learning styles of our kids.
- Christen Cooper is finalizing a list of hymns for John Murphy to play as an intro to chapel. Kids will try to learn the first verse of this short list of repeated hymns. Christen will also select a handful of “up and dancing” type children’s chapel songs for the kids to learn and move to.
- Rock Painting and School Supply Sundays will be switched on summer calendar. We will begin collecting school supplies to donate to SHIM asap.
- September SS kick off will be much the same as last year
- Godly Play Training for all interested teachers and parents will be October 18-20.
- Kristen read the results from the surveys emailed to all parents. Only 12 responses, so she will resend the link. Comments from the 12 were helpful.

Newcomers and Evangelism Report

I've been looking into materials to give our greeters some inspiration and talking to Heidi Daley about this. So far the only thing anyone has recommended is Invite, Welcome, Connect, which I am familiar with; and the concept of radical welcome in the Stephanie Spellers book. I'm pulling this together and if anyone has any other resources, I'd love to see them.

We also talked about gift bags. Again, anything brilliant you've seen, please let me know. Finally, at last I checked, no one in the diocese has ever been willing to be the point person for the Episcopal Asset Map. I am going to look into this because it is a way to capture all of our ministries that is very searchable to newcomers. I will see if it would be of value to us to participate.

I'm preparing for General Convention and super excited.

BSA regular meetings have slowed down but I'm in touch with the leadership, waiting until they have paperwork of new leaders for me to review; dealing with the trailer; and need to get the bank account switched. Mary Menk has been traveling, so it's slowed down the process a bit but we are all in communication.

Loved the U2charist and would love to join the band. Would love a service with music by Avett Bros., Mumford & Sons, and Leon Bridges "River."

Am talking to EfM coordinator at Sewanee about our group being a trial group for the use of Blackboard as a digital platform to support our in-person gathering.

Looking forward to Pig Roast; hope to be back in time for sing-a-long at Wigle Whiskey.

Have a great summer!

Outreach Report

The Wednesday Bible Study Class will be cooking and serving a meal at Shepherd's Heart on June 17. Kathryn Powell is organizing it, and as usual, cookies and fruit are welcome donations. No further dates for Shepherd's Heart have been established.

The Trinity walk-in ministry remains strong, and we have opened on Fridays as well. The Trinity week for this round is June 11-15. We have 5-7 volunteers from St. Paul's when it is Trinity's turn in the rotation. In the near future, we will be asking for donations of socks and adult under-wear.

SHIM gardens are up and running, and can use more volunteers. The main SHIM garden at their Bethel Park facility works mostly on Tuesday mornings, planting, harvesting, and packaging vegetables for the food pantries. Volunteers can register by calling SHIM. Even an hour or two helps, and indoor jobs are available.

Refugee Committee met on Sunday, June 10. 3 more people are interested in adopting refugee families. Several people are attending the World Refugee Day events at Market Square on June 20. A dinner for our volunteers and refugee families is being planned for early September.

Pastoral Care Report

The Pastoral Care Commission met on June 10. We were joined by Mia Benjamin, who will be assisting our Commission. We focused on 2 topics:

1) Pastoral Care Coordinator - we will draft a job description to help us decide if this job will go to a possible future third clergy person or instead to a member of the staff. We discussed what would be expected for this job & are considering expanding it to a more proactive role as far as educating the parish on ways we can help ourselves & each other (for example, in addition to fielding calls for help, the coordinator may also schedule talks on various topics, such as depression etc).

2) Telephone Ministry - Mia will compile a list of resources, general resources & our church ministries, for the callers to have on hand when we begin making these calls

The Pastoral Care Commission will next meet on Sunday, July 8, at 11 am

WORSHIP COMMISSION REPORT

The Worship Commission has not met since our last Vestry meeting and is not planning to meet again until late August.

The Worship Commission last met on Tuesday, April 17, to review the Lenten & Holy Week worship activities and to plan for Pentecost and the upcoming summer schedule and visit by Bishop McConnell.

The members of the Commission include representatives from the various groups critical to the worship experience: Acolytes (Paul Barker); Altar Guild (Susan Wilcox); Choir & Music (Doug Starr); Clergy (Noah Evans & Garrett Yates); Lay Eucharistic Ministers & Lectors (Jon Delano); Ushers (Mary Rago & Mark Tranquilli); and Verger (Rich Creehan). In addition, three other parishioners are members to provide a broader perspective from the pews: Jack Horrigan, Andrea Kamouyerou, and Bob Melvin. We also invite other members of the staff and congregation to join us as needed to provide particular input.

The summer schedule is now underway, meaning we have one combined service at 9:45 am instead of the 8:45 & 10:45 services. This will continue through the summer, until we return to our two services over Labor Day weekend (September 2). The combined services will contain elements of both, including the choir and vested LEMs (Lay Eucharistic Ministers).

We will also have help this summer from Mia Benjamin, a seminarian who is studying to become a priest, who will have a visible role in summer services. And we are delighted to welcome two "junior vergers" (Madigan Balfe & Jack Horrigan), expertly trained by our Verger Rich Creehan. The junior vergers have already started to play a larger role in the summer services.

Although I was out-of-town, I understand all went well indeed for Confirmation Sunday with the Bishop on June 3. This year we tried to increase the role of the confirmands in the service.

As I have indicated before, led by the Verger the Worship Commission is trying to take a broader "big picture" look at our worship services. How do we make our worship services deepen our faith and our relationship with God and each other, rather than just become a routine?

Worship is for everyone, so always feel free to share your suggestions with the Clergy and members of this Commission.

Respectfully submitted, Jon Delano